

**STATE OF MICHIGAN  
JUDICIAL DISTRICT  
JUDICIAL CIRCUIT****REPORT OF COLLECTION ACTIVITY  
UNDER ORDER TO SEIZE PROPERTY****CASE NO.**

Court address

Court telephone no.

Plaintiff name(s)

v

Defendant name(s)

**TO THE OFFICER SEIZING PROPERTY:** This report must be filed with the court within 14 days after the Order to Seize Property expires or the judgment is satisfied, whichever occurs first. If the judgment remains unsatisfied after the Order to Seize Property expires and collection continues, an updated report must be filed with the court within 14 days of satisfying the judgment.

**CERTIFICATE OF SERVICE OF ORDER TO SEIZE PROPERTY**

I certify that on \_\_\_\_\_ I served a copy of the Order to Seize Property as specified below:

- ☐ personal service on \_\_\_\_\_, the defendant/defendant's agent.  
☐ posting/left at the following conspicuous place \_\_\_\_\_.

**RECEIPT FOR PAYMENT IN FULL/REPORT OF COLLECTION ACTIVITY**

- ☐ 1. The Order to Seize Property was satisfied ☐ in full, ☐ in part, and the seized property disposed of according to law.  
☐ a. Total amount collected to date: \$ \_\_\_\_\_. Detail provided below.

\$ \_\_\_\_\_ Statutory fees

Service fee ..... \$ \_\_\_\_\_ 7% of first \$5,000 ..... \$ \_\_\_\_\_

Roundtrip mileage fee ..... \$ \_\_\_\_\_ 3% thereafter ..... \$ \_\_\_\_\_

\$ \_\_\_\_\_ Statutory expenses for taking, keeping, and sale

Appraisal fees ..... \$ \_\_\_\_\_ Locksmith costs ..... \$ \_\_\_\_\_

Towing costs ..... \$ \_\_\_\_\_ Inspection costs ..... \$ \_\_\_\_\_

Storage costs ..... \$ \_\_\_\_\_ Sale costs ..... \$ \_\_\_\_\_

Man hours/Labor costs (if more than two individuals, attach separate sheet)

( \_\_\_\_ hours X \$ \_\_\_\_\_ per hour); ( \_\_\_\_ hours X \$ \_\_\_\_\_ per hour) .. \$ \_\_\_\_\_

specify the activities the person(s) performed and the hours associated with those activities:

Other (specify type) \_\_\_\_\_ \$ \_\_\_\_\_

\$ \_\_\_\_\_ Judgment amount paid to plaintiff: check/money order no. \_\_\_\_\_ Date \_\_\_\_\_

- ☐ b. Collection activities will continue according to statute.  
☐ 2. The Order to Seize Property was not satisfied for the following reasons:  
☐ a. Defendant's address is incorrect and I am unable to locate a new one.  
☐ b. Defendant states he/she filed bankruptcy on \_\_\_\_\_, case number \_\_\_\_\_ (if known).  
☐ c. After diligent search, I am unable to locate any personal property of the defendant's that exceeds their statutory exemption.  
☐ d. Other: \_\_\_\_\_

I am authorized to seize this property under MCR 3.106 and I certify that the above statements are true and accurate. On this date, I provided copies of this report to the plaintiff or plaintiff's attorney.

Attach additional sheets if necessary

**INVENTORY OF PROPERTY SOLD**

Quantity	Amount/Value	Item/Description/Model	Type/V.I.N./Serial Number

Date

Name (type or print)

Signature

Court officer/Deputy sheriff

Telephone no.